



**MINUTES FROM MONTHLY BOARD MEETING
POY SIPPI FIRE DEPARTMENT- TUSTIN STATION
TUESDAY, JANUARY 3, 2023**

1. Call to Order

The meeting was called to order at 6:03pm by Chairman Stuebs.

2. Pledge of Allegiance

3. Roll Call / Verification of public notice of meeting

Present: Chairman Mark Stuebs, Supervisors Randy Riese and Delmar Behm, Treasurer Beth Buchholtz and Clerk Amy Smith. Audience: Bart Peterson, Eric Smith, Cheryl Tavernia, Steve Anderson.

4. Approval of items on the agenda

The agenda was approved, as posted with a motion made by Supervisor Behm and seconded by Supervisor Riese. Motion carried 3-0.

5. Approval of December 6, 2022 regular board meeting minutes

The clerk read the minutes from the December board meeting. A motion was made by Supervisor Riese/seconded Supervisor Behm to approve the minutes. Motion carried 3-0

6. Treasurer's report

The December treasurer's report was given. There were eighteen credits in December totaling \$660,731.15 and twenty-three debits totaling \$59,773.37 resulting an ending balance of \$823,928.79 per the bank statement. The Supersaver account has a balance of 110,958.82 reflecting \$59.72 of interest. Supervisor Behm made a motion to accept the treasurer's report, Supervisor Riese second; motion carried 3-0.

7. Approval of bills presented for payment

Clerk Smith read the list of bills due for January, reflecting \$23,379.89 being disbursed, that does not include any tax payments received in December. Those amounts will be calculated and disbursed by Jan 14th per the Dept of Revenue's deadline. A was motion was made by Supervisor Riese/seconded Supervisor Behm to approve. Motion carried 3-0.

8. Board Reports

Supervisor Riese has received positive comments and thank yous for the new fire signs and how beneficial they are. He also shared that the PSFD has purchased trax for the side-by-side ATV they use in their work/potential rescues.

Chairman Stuebs reported that the 2023 LOSA has been completed with the fire department, reflecting a slight increase given for retirement accounts from \$395/firefighter to \$410/firefighter. There are currently 40 recipients between WBFD and PSFD.

There is another grant option available for bridge work that is now known as the RAISE PROGRAM. The project needs to be one million dollars minimum to qualify for funds. Mark will call Brian Freimark to discuss.

9. Clerk Report

Clerk Smith shared an open records request was received from another appraiser asking for our current contract. Upon inquiring to our appraiser and WTA, the request is valid and was completed this week with the information being shared.

10. Correspondence

a. Nationwide Retirement investment options letter

Clerk Smith advised the board that the retirement account will be changing funds in April to different fund options and also that the account has been losing value the past 6 months. Year to date shows a 29. 2% loss. Clerk Smith may look into other options and share her findings.

b. Associated Appraisal Revaluation Statement

Clerk Smith made note to the board that Associated Appraisal has started billing the town for revaluation work being done in 2023. Statement was shared.

11. County Supervisor

Bart Peterson was present for the meeting and updated the board with progress on the new government center/courthouse. Work is a little behind schedule but should not affect the completion date being Spring of 2024. The Poy Sippi dining hall and EMS site should be completed this spring (2023). In the next week there should be quotes coming in for the Wautoma EMS site to be planned. The county has received some funds for opioid lawsuit settlements and are determining options on what to use the money on.

12. Organization Reports

None.

13. New Business

None.

14. Old Business

a. EM Grant for storm cleanup

Discussion was had if there were more invoices coming in yet and where the town stands with this grant application.

15. Public comments from attendees

None.

16. Adjournment

There being no other business to conduct, a motion to adjourn was made by Supervisor Riese/seconded Supervisor Behm. Meeting adjourned at 6:33pm.

Respectfully submitted,

Amy L. Smith, Clerk



CAUCUS MEETING

Chairman Mark Stuebs called to order the Caucus Meeting on Tuesday, January 3, 2023, at 6:34PM for the purpose of nominating individuals to be placed on the ballot in April of this year. The pledge was recited.

Chairman Stuebs read out loud the procedure for caucus nominations and then opened the floor to nominations.

For Town Chairman- Mark Stuebs was nominated by Randy Riese/seconded by Delmar Behm. Carried unanimously by all in attendance.

For West Town Supervisor- Delmar Behm was nominated by Randy Riese/seconded by Mark Stuebs. Carried unanimously by all in attendance.

For East Town Supervisor- Randy Riese was nominated by Delmar Behm/seconded by Mark Stuebs. Carried unanimously by all in attendance.

For Town Clerk- Amy Smith was nominated by Cheryl Tavernia/seconded by Beth Buchholtz. Carried unanimously by all in attendance.

For Town Treasurer- Beth Buchholtz was nominated by Delmar Behm/seconded by Cheryl Tavernia. Carried unanimously by all in attendance.

There being no other positions open for nomination, a motion to close nominations was made by Delmar Behm/second by Randy Riese. Carried unanimously by all in attendance.

A motion to adjourn was made at 6:38pm by Randy Riese/second by Delmar Behm, carried unanimously by all in attendance.

Respectfully submitted,

Amy Smith, Clerk



**MINUTES FROM MONTHLY BOARD MEETING
POY SIPPI FIRE DEPARTMENT- TUSTIN STATION
TUESDAY, FEBRUARY 7, 2023**

1. Call to Order

The meeting was called to order at 6:00pm by Chairman Stuebs.

2. Pledge of Allegiance

3. Roll Call / Verification of public notice of meeting

Present: Chairman Mark Stuebs, Supervisors Randy Riese and Delmar Behm, Treasurer Beth Buchholtz and Clerk Amy Smith. Audience: Cheryl Tavernia, Steve Anderson, Brad Lind, John Engel, Chuck Brewer.

4. Approval of items on the agenda

The agenda was approved, as posted with a motion made by Supervisor Behm and seconded by Supervisor Riese. Motion carried 3-0.

5. Approval of January 3, 2023 regular board meeting minutes

The clerk read the minutes from the January board meeting. A motion was made by Supervisor Riese/seconded Supervisor Behm to approve the minutes. Motion carried 3-0

6. Treasurer's report

The January treasurer's report was given. There were thirty-five credits in January totaling \$868,475.31 and nineteen debits totaling \$632,747.13 resulting in an ending balance of \$1,059,656.97 per the bank statement. The Supersaver account has a balance of \$111,031.80 reflecting \$72.98 of interest. Supervisor Riese made a motion to accept the treasurer's report, Supervisor Behm second; motion carried 3-0.

7. Approval of bills presented for payment

Clerk Smith read the list of bills due for February, reflecting \$32,725.70 being disbursed, that does not include any tax payments received in January. Those amounts will be calculated and disbursed by February 17th per the Dept of Revenue's deadline. A motion was made by Supervisor Riese/seconded Supervisor Behm to approve. Motion carried 3-0.

8. Board Reports

Supervisors Riese and Behm attended the WTA unit meeting the end of January. He reported there was great attendance for the meeting. The annual handbook put out by WTA is ready but you need to request a copy. The town will submit a request. Royal Ridges is now closed in Ripon so an alternate location will be Stevens Point for BOR training that is required annually by at least one board member.

Chairman Stuebs reported that Brad Lind has been working on storm cleanup for the town with work being completed on Akron, 36th Dr, Alp, 37th near Metz on our portion of the road and Tri County. Chuck Brewer voiced concerns about cleanup on Apache Ave near Porcupine Hill including 32nd Ave north to County A. Those will be added to the list as well as cleanup of

branches on highway 49 near Hartzke's. Chairman Stuebs will inquire to the county about that due to the location (not town road).

After conversation with Brian Freimark, the town will wait to apply for any grant money from the RAISE PROGRAM that would assist with possible bridge work on Aspen Ave. The town has some TRIP money coming that could be used toward paving a section of Aspen Ave and may look at going with culverts instead of replacing the bridge. More discussion is needed on this, no decisions have been made.

9. Clerk Report

Clerk Smith reminded everyone that the Spring Primary is in two weeks on February 21, 2023. It was also noted that the 2023 Budget needs to be amended to reflect and allocate retro GTA money received in October that was from 2021. Clerk Smith will make the amendment and bring to the March meeting for approval.

10. Correspondence

None.

11. County Supervisor

None.

12. Organization Reports

None.

13. New Business

- a. The board discussed the fee schedule for the town and there will be some minor increases in temporary licenses and title search requests. Clerk Smith will have a resolution drafted along with the schedule for the March meeting to be approved.
- b. Clerk Smith went through the financial audit for 2022 briefly and board members signed the audit.

14. Old Business

None.

15. Public comments from attendees

Brad Lind shared that the Veterans Bash made approximately \$45k this past year with slightly less than 3000 wristbands over the two-day event.

John Engel introduced himself as interim president for the PSFD and will hopefully be elected in April.

Cheryl Tavernia mentioned that the snowmobile club's Winterfest is February 25th in Fremont this year.

16. Adjournment

There being no other business to conduct, a motion to adjourn was made by Supervisor Riese/seconded Supervisor Behm. Meeting adjourned at 7:00pm.

Respectfully submitted,

Amy L. Smith, Clerk



**MINUTES FROM MONTHLY BOARD MEETING
POY SIPPI FIRE DEPARTMENT- TUSTIN STATION
TUESDAY, MARCH 7, 2023**

1. Call to Order

The meeting was called to order at 6:00pm by Chairman Stuebs.

2. Pledge of Allegiance

3. Roll Call / Verification of public notice of meeting

Present: Chairman Mark Stuebs, Supervisors Randy Riese and Delmar Behm, Treasurer Beth Buchholtz and Clerk Amy Smith. Audience: Steve Anderson.

4. Approval of items on the agenda

The agenda was approved, as posted with a motion made by Supervisor Behm and second by Supervisor Riese. Motion carried 3-0.

5. Approval of February 7, 2023 regular board meeting minutes

The clerk read the minutes from the February board meeting. A motion was made by Supervisor Riese/second Supervisor Behm to approve the minutes. Motion carried 3-0

6. Treasurer's report

The February treasurer's report was given. There were seven credits in February totaling \$117,279.25 and fourteen debits totaling \$904,140.29 resulting in an ending balance of \$272,795.93 per the bank statement. The Supersaver account has a balance of \$111,103.46 reflecting \$71.66 of interest. Supervisor Behm made a motion to accept the treasurer's report, Supervisor Riese second; motion carried 3-0.

7. Approval of bills presented for payment

Clerk Smith read the list of bills due for March, reflecting \$20,773.13 being disbursed. A motion was made by Supervisor Riese/second Supervisor Behm to approve. Motion carried 3-0.

8. Board Reports

Chairman Stuebs shared that, Highway Commissioner, Brian Freimark took the 2019 MSA report to see about completing a write up on Aspen Ave bridge so it may be put on an eligibility list to be considered for (Bipartisan Infrastructure Law) BIL grant. This grant would cover 100% of cost.

There still needs to be tree trimming near Hartzke's along highway 49.

9. Clerk Report

Clerk Smith reminded everyone that the Spring Election is April 4, 2023.

10. Correspondence

The Poy Sippi Rescue agreement was signed by the board members.

11. County Supervisor

None.

12. Organization Reports

None.

13. New Business

- a. BOR training-Clerk Smith will attend the training in Stevens Point April 22, 2023.
- b. The board approved and signed the resolution to amend the budget. Supervisor Riese moved on the motion, Supervisor Behm second. Motion carried 3-0.
- c. The board also approved the annual beer license for the Poygan Gun Club with Supervisor Riese making the motion, and again second by Supervisor Behm.
- d. There was no date set for spring road check, it was tabled.

14. Old Business

The board approved and signed the resolution to adopt the new fee schedule for the town that was discussed a month prior. Supervisor Riese made a motion to approve, second by Supervisor Behm. Motion carried 3-0.

15. Public comments from attendees

None.

16. Adjournment

There being no other business to conduct, a motion to adjourn was made by Supervisor Riese/second by Supervisor Behm. Meeting adjourned at 6:43pm.

Respectfully submitted,

Amy L. Smith, Clerk



**MINUTES FROM MONTHLY BOARD MEETING
POY SIPPI FIRE DEPARTMENT- TUSTIN STATION
TUESDAY, APRIL 18, 2023**

1. Call to Order

The meeting was called to order at 7:00pm by Chairman Stuebs.

2. Pledge of Allegiance

3. Roll Call / Verification of public notice of meeting

Present: Chairman Mark Stuebs, Supervisors Randy Riese and Delmar Behm, Treasurer Beth Buchholtz and Clerk Amy Smith. Audience: Steve Anderson, Chuck Brewer, Tim Brewer, Steve Timm, Cheryl Tavernia, Anna Schmidt, Richard Smith, Eric Smith.

4. Approval of items on the agenda

The agenda was approved, as posted with a motion made by Supervisor Behm and second by Supervisor Riese. Motion carried 3-0.

5. Approval of March 7, 2023 regular board meeting minutes

A motion was made by Supervisor Riese/second Supervisor Behm to approve the minutes. Motion carried 3-0.

6. Treasurer's report

The March treasurer's report was given. There were three credits in March totaling \$2,633.07 and eighteen debits totaling \$22,018.72 resulting in an ending balance of \$253,410.28 per the bank statement. The Supersaver account has a balance of \$111,190.85 reflecting \$87.39 of interest. Supervisor Behm made a motion to accept the treasurer's report, Supervisor Riese second; motion carried 3-0. Also, as of April 4, 2023 the town CD was renewed for 13 months at 4.05% with an additional \$45,000 being transferred into the CD. The CD balance is \$179,656.48.

7. Approval of bills presented for payment

Clerk Smith read the list of bills due for April, reflecting \$14,640.78 being disbursed. A motion was made by Supervisor Riese/second Supervisor Behm to approve. Motion carried 3-0.

8. Board Reports

- a. **Road Report.** The board has a list of roads to be repaired and road signs that to be replaced this year. All in attendance share the same concern about road repair and filling pot holes- the patching of roads needs to be better than it has been. Pot holes need to be cleaned out and packed, not loosely filled.

Supervisor Riese mentioned he cleaned up the tree on Apache between County I and 36th Drive. He has cleaned out the fountain in town and shared its working again. It needs to be painted. Chairman Stuebs mentioned that Jeff Herling from Crack Seal Services noted three roads to be seal coated this year and then the town will be on a two-year cycle with them.

9. Clerk Report

Clerk Smith shared that the Spring Election was April 4, 2023 and 319 residents voted that day. Our town has one of lowest turnout percentages for the county, at 36.2%.

10. Correspondence

- a. The Poy Sippi Fire Department contract was signed by the board members.
- b. The board members also executed their oaths for the new two-year term.

11. County Supervisor

None.

12. Organization Reports

None.

13. New Business

- a. **ATV usage.** Chairman Stuebs shared he was approached about opening up Apache Ave for ATV use between County I and Highway 49. Supervisor Riese has not heard the same information stating that residents *do not* want the road open for ATV use. There was open and lengthy discussion about the issue. No action was taken. The board will look at what the county has written for an ordinance and discuss again in the future.
- b. **Aspen Ave.** Chairman Stuebs stated that Highway Commissioner, Brian Friemark, has submitted an application for the town to be considered in a FY24 STP funds project for the bridge on Aspen Ave. It is an 80/20 cost share and this bridge was the example used statewide recently into why this program money is very important to local government. After discussion about replacing the bridge or using large culvert(s) instead, Supervisor Riese made a motion for Stuebs to go ahead with getting a written proposal of the project with help from Mike Sievert (formerly with Martenson & Easley). Supervisor Behm second. Motion carried.

14. Old Business

None.

15. Public comments from attendees

Steve Timm noted that 31st Court needs road attention too. The edges are crumbling and the manure trucks are loaded too heavy for the town roads. In addition to being loaded heavy, can the town set its own date for weight limits to be lifted? As soon as the limits come off, the heavy trucks are accessing many town roads which aids in rapid deterioration. Many residents in the audience echoed the same concern. No answer/conclusion was reached.

Residents have concerns as to why the fire departments aren't available for the annual meeting(s) to give a report as to fire calls throughout the year. Chairman Stuebs indicated that chiefs from both departments were coming tonight initially and had some training come up.

16. Adjournment

There being no other business to conduct, a motion to adjourn was made by Supervisor Riese/second by Supervisor Behm. Meeting adjourned at 7:57pm.

Respectfully submitted,

Amy L. Smith, Clerk

04/18/23



**MINUTES FROM MONTHLY BOARD MEETING
POY SIPPI FIRE DEPARTMENT- TUSTIN STATION
TUESDAY, MAY 2, 2023**

1. Call to Order

The meeting was called to order at 7:00pm by Chairman Stuebs.

2. Pledge of Allegiance

3. Roll Call / Verification of public notice of meeting

Present: Chairman Mark Stuebs, Supervisors Randy Riese and Delmar Behm, and Clerk Amy Smith. Absent: Treasurer Beth Buchholtz. Audience: Steve Anderson, Cheryl Tavernia, Eric Riese, Don Dretske, Adam Utecht, Jessica Haase, Susanne Utecht, Gloria Kmiec, Brian Petite, Dave Fritch, Matt LaSure.

4. Approval of items on the agenda

The agenda was approved, as posted with a motion made by Supervisor Behm and second by Supervisor Riese. Motion carried 3-0.

5. Approval of April 18, 2023 regular board meeting minutes

A motion was made by Supervisor Riese/second Supervisor Behm to approve the minutes. Motion carried 3-0.

6. Treasurer's report

No treasurer's report in Beth's absence.

7. Approval of bills presented for payment

Clerk Smith read the list of bills due for May, reflecting \$78,886.00 being disbursed. A motion was made by Supervisor Riese/second Supervisor Behm to approve. Motion carried 3-0.

8. Board Reports

Supervisor Behm said there is a sign missing on 32nd Court. Behm also got annual flags for the cemeteries. Chairman Stuebs reported that Brad Lind has started filling potholes on the town roads and has communicated that improving the quality of how they are filled was discussed. Stuebs also reported that he has been in contact with Brad Gerrits from the dairy about the poor road conditions on 31st Court from manure trucks being overloaded and they will help with a portion of the repair work.

9. Clerk Report

Clerk Smith reported that she attended BOR training April 22, 2023 in Stevens Point and filed paperwork accordingly.

- a. She also mentioned that Quickbooks will need to be upgraded in the near future for accounting purposes for the town.

10. Correspondence

- a. The West Bloomfield Fire Department contract was signed by the board members.

05/02/23

11. County Supervisor

None.

12. Organization Reports

Brian Petite was present from PSFD for the meeting and gave an update of their happenings, including ordering a new truck now before pricing increases by \$120k in 2026. They responded to 24 fires in the past year and 68 rescue calls. The department is pursuing a grant for a radio in the airboat for rescues to have the ability to communicate with Winnebago County directly while on a call. Dave Fritch was present from WBFD and also shared an update, including applying for a DNR grant for equipment. They had 27 fire calls in the past year and 13 so far for 2023. The department will have their tractor pull June 10th and the Chicken BBQ June 25th.

13. New Business

- a. **CSM-Adam Utecht.** Adding a small barn on the two-acre parcel. Board approved the map after some discussion. Motion made by Supervisor Riese, second by Supervisor Behm. Motion carried 3-0.
- b. **CSM-Doug Buchholtz.** No one was present for discussion on this map even though a copy was dropped off for the meeting. After getting more information from the owner and/or surveyor, approval will be given. Item tabled.
- c. **Pine Breeze Payoff.** After discussion from the board, all were in agreement to allow the dairy to pay the town the balance of Aspen Ave project. Supervisor Behm made a motion to approve, second by Supervisor Riese. Motion carried 3-0.

14. Old Business

ATV Route. There will be no change in the routes that are currently closed in the town unless someone appears at a meeting for discussion.

15. Public comments from attendees

Gloria Kmiec inquired about Poygan Street only being half plowed this past spring. Better plowing is needed for gas refill to her residence.

16. Adjournment

There being no other business to conduct, a motion to adjourn was made by Supervisor Riese/second by Supervisor Behm. Meeting adjourned at 7:36pm.

Respectfully submitted,

Amy Smith
Amy L. Smith, Clerk



**MINUTES FROM MONTHLY BOARD MEETING
POY SIPPI FIRE DEPARTMENT- TUSTIN STATION
TUESDAY, JUNE 6, 2023**

1. Call to Order

The meeting was called to order at 7:00pm by Chairman Stuebs.

2. Pledge of Allegiance

3. Roll Call / Verification of public notice of meeting

Present: Chairman Mark Stuebs, Supervisors Randy Riese and Delmar Behm, Clerk Amy Smith and Treasurer Beth Buchholtz. Audience: Steve Anderson, Cheryl Tavernia, Don Dretske, Gloria Kmiec, Dave Fritch, Kevin Karpinsky, Sharon Karpinsky, Chris Abel, Rebecca Hess, Richard Rohm, Tracy Bastar.

4. Approval of items on the agenda

The agenda was approved, as posted with a motion made by Supervisor Behm and second by Supervisor Riese. Motion carried 3-0.

5. Approval of May 2, 2023 regular board meeting minutes

A motion was made by Supervisor Behm/second Supervisor Riese to approve the minutes. Motion carried 3-0.

6. Treasurer's report

The April and May treasurer's reports were given. There were four credits in April in the amount of \$36,355.57 and fifteen debits totaling \$59,585.05, with an ending balance \$230,180.80. In May, there were four credits totaling \$38,491.32 and nineteen debits totaling \$77,792.20 resulting in an ending balance of \$190,879.92 per the bank statement.

As of 5/31/2023, the Supersaver account has a balance of \$111,379.48 reflecting \$81.06 of interest in April and \$107.57 in May. Supervisor Behm made a motion to accept the treasurer's report, Supervisor Riese second; motion carried 3-0.

7. Approval of bills presented for payment

Clerk Smith read the list of bills due for June, reflecting \$6,795.99 being disbursed. A motion was made by Supervisor Riese/second Supervisor Behm to approve. Motion carried 3-0.

8. Board Reports

Supervisor Behm attended the WTA unit meeting in Wautoma and shared that there was one new officer, Chris Sorenson as Vice President. Chairman Stuebs shared the list of road work to be done this year with the board. It totals \$91,000 with many roads that have been waiting to be repaired. The board agreed with the list (includes chip sealing 34th Ave, Apache Ave and Apache Court, paver patches on Tri-County Rd, Alp Ave., 31st Ct, Badger Ave., 31st Dr., Archer Dr. and Apache Ave) and work will begin soon.

9. Clerk Report None.

10. Correspondence

- a. Thank you-The town received a thank you note from Poy Sippi Library for the annual donation last month.

11. County Supervisor

Bart Peterson was in attendance and shared that the Poy Sippi EMS Site opened this week and there will be a grand opening soon. The next County Board meeting will be held at the Poy Sippi EMS center June 20, 2023. The board is looking for interested parties in the old Courthouse building and potentially will consider tearing it down with an estimated cost of one million dollars.

12. Organization Reports None.

13. New Business

- a. Rezone W230 Hwy H (old Knot Anchor Lot)- Kevin and Sharon Karpinsky were present and shared drawings with the town board of a proposed new storage shed (pole shed) for this lot. They have made an offer on the property but is contingent with board approval to have it rezoned residential vs. commercial. Lengthy discussion was had on this subject. A voice vote was taken at the meeting to accommodate the timeline of the potential sale for Mr. and Mrs. Karpinsky. One aye (Supervisor Behm); two nay (Chairman Stuebs, Supervisor Riese) Rezoning was denied at this time.
- b. Rezoning for a campground Chris Abel- Chris talked to the board about putting a campground on his property near State Rd 49 and South County Road A. He listed many details including campers would not have access to electricity, water, septic, holding tank but would allow solar panels on campers for energy. Any generator would have specific operating times to keep it quiet along with respectable annual rates charged up front for the year. Campers would be in three pods of 20 on gravel, no cement pads. Discussion was had and the board had questions about layout, concerns of discarding gray water and policing of the campground to mention a few. The board will need a plat mapping out where exactly these campers would be located and a meeting with County zoning reps at the very least to determine a possible rezone or conditional use permit. Chairman Stuebs will reach out to zoning and see about Todd Wahler coming to the July meeting for further discussion with a possible need for a Public Hearing in the future.
- c. Liquor Licenses-Approval was given to Rebecca Hess as Agent for Becks Pub & Grill and seven bartenders licenses. Richard Rohm was also given approval for his renewal at BBGs; however, needs to have at least two bartenders' licenses. He will be charged full payment tonight and needs to get required names, applications and proof of server class to Clerk Smith no later than July 1st to be in compliance. Supervisor Behm made the motion to approve, second by Supervisor Riese. Motion carried 3-0.
- d. Picnic Licenses WBFD- WBFD was given approval on their two licenses for June 10th and 25th for the tractor and Chicken BBQ respectively. Supervisor Behm made a motion to approve the licenses, Supervisor Riese second. Motion carried 3-0.

e. Date for July Meeting- The board will meet Tuesday, July 11, 2023 due to the first Tuesday being July 4th.

14. Old Business None.

15. Public comments from attendees None.

16. Adjournment

There being no other business to conduct, a motion to adjourn was made by Supervisor Riese/second by Supervisor Behm. Meeting adjourned at 8:17pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Amy Smith".

Amy L. Smith, Clerk



**MINUTES FROM MONTHLY BOARD MEETING
POY SIPPI FIRE DEPARTMENT- TUSTIN STATION
TUESDAY, JULY 11, 2023**

1. Call to Order
The meeting was called to order at 7:00pm by Chairman Stuebs.
2. Pledge of Allegiance
3. Roll Call / Verification of public notice of meeting
Present: Chairman Mark Stuebs, Supervisors Randy Riese and Delmar Behm, Clerk Amy Smith and Treasurer Beth Buchholtz. Audience: Steve Anderson, Gloria Kmiec, Paul Belile, Kim and Darrel Doss.
4. Approval of items on the agenda
The agenda was approved, as posted with a motion made by Supervisor Behm and second by Supervisor Riese. Motion carried 3-0.
5. Approval of June 6, 2023 regular board meeting minutes
A motion was made by Supervisor Riese/second Supervisor Behm to approve the minutes. Motion carried 3-0.
6. Treasurer's report
The June treasurer's report was given. There were four credits in June in the amount of \$1172.66 and eleven debits totaling \$8950.19, with an ending balance \$183,102.39 per the bank statement. As of 6/30/2023, the Supersaver account has a balance of \$111,493.97 reflecting \$114.49 of interest in June. Supervisor Riese made a motion to accept the treasurer's report, Supervisor Behm second; motion carried 3-0.
7. Approval of bills presented for payment
Clerk Smith read the list of bills due for July, reflecting \$20,769.04 being disbursed. A motion was made by Supervisor Behm/second Supervisor Riese to approve. Motion carried 3-0.
8. Board Reports
Supervisor Riese did some minor corner cleanup on Oak Street and 36th Dr as drivers cannot see traffic coming. It was also mentioned that there isn't a sign posted at the new EMS building/dining site in Poy Sippi. Chairman Stuebs shared that road work has not started yet.
9. Clerk Report- Clerk Smith shared that she has called Associated Appraisal inquiring about the status of the revaluation. The town paid for residents to be mailed a questionnaire to fill out if they don't want to allow the appraiser inside. Phone call hasn't been returned as this meeting.
10. Correspondence.
None.

11. County Supervisor.

None.

12. Organization Reports- Paul Belile was present for the meeting and gave a report of what is happening with the fire department in Tustin. The new fire signs in the town are very helpful and they are appreciated. The airboat is going in to Eau Claire for reskinning due to its age and will take a couple weeks to complete. The Tustin Station will have its own UTV, purchased by Chief Brian Petite and donated to the station. The Station's new fire engine has been ordered and will be ready for delivery in 24 months' time. As of July 4th, the department has responded to 78 rescue calls and 37 fire calls. There is a new sign coming for the Tustin Station in the near future. Paul also gave an update on the Coloma Pallet Fire that started yesterday from burning a debris pile. It has burned 500 acres and fire departments from seven counties were paged (Langlade to Fond du Lac). No fatalities reported. The DNR assisted with two planes carrying water during the daylight hours. In addition, the fire department had their chicken BBQ over the 4th and they sold 1218 dinners in an hour and a half. Earlier in the year, March BBQ, sold 640 dinners in 45 minutes.

13. New Business

- a. Resolution for liquor license- Clerk Smith shared the resolution drafted for consideration of board approval due to the late applications received over the past few years. After light discussion the board approved the resolution as written, with Supervisor Riese making a motion to approve/second by Supervisor Behm. Motion carried 3-0.
- b. Picnic License for Sawdust City BBQ- approval was given to the drafted picnic license for the annual BBQ put on by the snowmobile club on July 30th.
- c. Bartender's license for BBGs- it was noted that there were two operator license applications received for BBGs and licenses were granted.

14. Old Business

- a. Rezone for campground (Chris Abel)- Chris was not present for the meeting nor was any representative from the County Zoning office to further any discussion on the matter.

15. Public comments from attendees

Paul Belile inquired about larger signage for roads that are closed to ATV usage (Apache Ave). There is a continued problem with violators. Chairman Stuebs will make a couple phone calls. Kim Doss's fire sign (N6403 State Rd 49) pole was broken this winter; Chairman Stuebs will call for a replacement pole to be installed.

16. Adjournment

There being no other business to conduct, a motion to adjourn was made by Supervisor Riese/second by Supervisor Behm. Meeting adjourned at 7:50pm.

Respectfully submitted,



Amy L. Smith, Clerk



**MINUTES FROM MONTHLY BOARD MEETING
POY SIPPI FIRE DEPARTMENT- TUSTIN STATION
TUESDAY, AUGUST 1, 2023**

1. Call to Order

The meeting was called to order at 7:00pm by Chairman Stuebs.

2. Pledge of Allegiance

3. Roll Call / Verification of public notice of meeting

Present: Chairman Mark Stuebs, Supervisors Randy Riese and Delmar Behm, Clerk Amy Smith and Treasurer Beth Buchholtz. Audience: Cheryl Tavernia, Gloria Kmiec, Jim Olson, George Bobik, Jason Reickmann, Kevin and Sharon Karpinsky, Eric Smith, Debbie Olson, Travis and Ashley Schulke.

4. Approval of items on the agenda

The agenda was approved, as posted with a motion made by Supervisor Behm and second by Supervisor Riese. Motion carried 3-0.

5. Approval of July 11 2023 regular board meeting minutes

A motion was made by Supervisor Riese/second Supervisor Behm to approve the minutes. Motion carried 3-0.

6. Treasurer's report

The July treasurer's report was given. There were six credits in July in the amount of \$37,369.02 and ten debits totaling \$20,769.04, with an ending balance \$199,702.37 per the bank statement. As of 7/31/2023, the Supersaver account has a balance of \$111,620.93 reflecting \$126.96 of interest in July. Supervisor Riese made a motion to accept the treasurer's report, Supervisor Behm second; motion carried 3-0.

7. Approval of bills presented for payment

Clerk Smith read the list of bills due for July, reflecting \$11,531.16 being disbursed. A motion was made by Supervisor Behm/second Supervisor Riese to approve. Motion carried 3-0.

8. Board Reports

The board members talked about the road projects for the year have been completed and look good with the exception of Archer Drive, east of 36th Drive. Mark will check on that with the county. On the subject of roads, Clerk Smith reminded the board of road expenses thus far in the year and that we need to spend more within the budget to maintain current GTA funds.

9. Clerk Report- Clerk Smith talked about the questionnaire each property owner should have received by now and to complete the form and return it to Assessor's office . Open book and Board of Review is slated to be in October.

10. Correspondence

Clerk Smith read a letter from State Senator Joan Ballweg sharing information about new Acts that were passes recently in legislature, particularly Act 12 and 13.

11. County Supervisor.

None.

12. Organization Reports

None.

13. New Business

- a. Labor Day Veterans Bash- Without representation at this meeting, the board determined that they will approve Clerk Smith to process a picnic license and fireworks permit for the event providing she receives proper documentation to do so. It shall include: a completed picnic application, completed fireworks permit, certificate of insurance for liability on the property of the event, bartender name with proof of alcohol serving certificate and payment. The board will also discuss and approve a resolution at the September meeting pertaining to the issuance of picnic licenses in the future. A motion was made by Supervisor Riese to approve this license/second by Supervisor Behm. Motion carried 3-0.
- b. Discuss donation of town tourism funds from 2022
The board approved to split the \$1288 equally and donate to the Metz Ridge Runners Snowmobile Club and the Labor Day Veteran's Bash via Community Benefit Tree organization. Supervisor Riese made a motion to approve/second by Supervisor Behm. Motion carried 3 -0.

14. Old Business

- a. W230 County Road H (vacant lot-Knot Anchor)
There was a lot of discussion about the vacant lot and if it can be sold and rezoned to residential vs commercial property. Jason Reickmann was present and listed various reasons why it's not ideal for commercial use any longer including parking issues, lake access, staffing a potential bar again etc. Jason receives many calls to purchase for the purpose of a shed or garage. Travis Schulke was present as well, the current owner, and is willing to sell as soon as possible. Notably, the board members voiced concerns about the current owners not being a good neighbor regarding the upkeep in property appearance and the town has kept the property in turn while forwarding the expense to the owner's tax bill. Certified mail was attempted twice in the prior year for communication and failed both times. Upon lengthy discussion and with the following stipulations, the property will need to be cleaned up and presentable prior to Labor Day 2023 (Jason Reickmann, realtor, gave his word to the board with mention of within 10 days of this meeting) and that the sale of the property go to Kevin and Sharon Karpinsky, by a voice vote of two aye (Stuebs and Behm) and one nay (Riese), W230 County Road H can be rezoned with county approval and sold as residential.

15. Public comments from attendees

Gloria Kmiec indicated there's a missing sign at the boat landing for overnight parking. Chairman Stuebs has one that will be installed.

16. Adjournment

There being no other business to conduct, a motion to adjourn was made by Supervisor Riese/second by Supervisor Behm. Meeting adjourned at 7:59pm.

Respectfully submitted,



Amy L. Smith, Clerk



**MINUTES FROM MONTHLY BOARD MEETING
POY SIPPI FIRE DEPARTMENT- TUSTIN STATION
TUESDAY, SEPTEMBER 5, 2023**

1. Call to Order

The meeting was called to order at 7:00pm by Chairman Stuebs.

2. Pledge of Allegiance

3. Roll Call / Verification of public notice of meeting

Present: Chairman Mark Stuebs, Supervisors Randy Riese and Delmar Behm, Clerk Amy Smith and Treasurer Beth Buchholtz. Audience: Tracy Bastar, Pam Wright, Cheryl Tavernia, Don Dretske, Gloria Kmiec, Steve Anderson, Eric Smith.

4. Approval of items on the agenda

The agenda was approved, as posted with a motion made by Supervisor Behm and second by Supervisor Riese.

5. Approval of August 1, 2023 regular board meeting minutes

A motion was made by Supervisor Riese/second Supervisor Behm to approve the minutes. Motion carried 3-0.

6. Treasurer's report

The August treasurer's report was given. There was one credit in August in the amount of \$572.76 and seven debits totaling \$12,522.83, with an ending balance \$187,752.30 per the bank statement. As of 8/31/2023, the Supersaver account has a balance of \$111,748.03 reflecting \$127.10 of interest in August. Supervisor Riese made a motion to accept the treasurer's report, Supervisor Behm second; motion carried 3-0.

7. Approval of bills presented for payment

Clerk Smith read the list of bills due for September, reflecting \$46,423.64 being disbursed. Motion was made by Supervisor Behm/second Supervisor Riese to approve paying the bills. Motion carried 3-0.

8. Board Reports

- a. Road Work- There was a list of road work presented and discussed to be completed yet this year as the town has money to spend. The following roads will be completed yet in 2023:

36th Ave: County Rd HH to Alp Ave, 3 spots

Archer Dr: 36th Dr to 37th Ave, 4 spots

Oak St and Lincoln St: 3 culverts

Archer Dr: County I to 34th Ln, 7 spots

33rd Dr: 1' shoulders

31st Ct: Archer Ave to county Rd A, 4 spots

Akron Rd: county I to 36th Ave

There is a WTA unit meeting coming up the end of September for those that want to attend.

Supervisor Riese talked about the fountain in Tustin and how he cleaned it. There was discussion on what to do with it. If the town can find someone to fix it up, bids would be appreciated and some funds would be budgeted next year for that work.

Chairman Stuebs shared that Chairman Rutten from Wolf River called to invite us to a meeting September 13th at their town hall for information about Broadband Internet possibly coming to the area. Chairman Stuebs and Clerk Smith plan to attend.

9. Clerk Report

None.

10. Correspondence

None.

11. County Supervisor

None.

12. Organization Reports

None.

13. New Business

- a. CSM-Walters. This was tabled. No one showed for approval.
- b. CSM-Masaros. The division of land was discussed and no one had any objections. Supervisor Behm made a motion to approve the new CSM, Supervisor Riese/second.
- c. Resolution for picnic licenses. Clerk Smith shared information regarding the issuance of picnic licenses and asked the board how they wanted to proceed for the future. It was determined that the board will adopt a new town ordinance #2023-01 to streamline the process going forward. Supervisor Riese made the motion/ Supervisor Behm second. Motion carried 3-0 and ordinance was executed by all.

14. Old Business

None.

15. Public comments from attendees

None.

16. Adjournment

There being no other business to conduct, a motion to adjourn was made by Supervisor Riese/second by Supervisor Behm. Meeting adjourned at 7:50pm.

Respectfully submitted,



Amy L. Smith, Clerk



**MINUTES FROM MONTHLY BOARD MEETING
POY SIPPI FIRE DEPARTMENT- TUSTIN STATION
TUESDAY, OCTOBER 3, 2023**

1. Call to Order

The meeting was called to order at 7:00pm by Chairman Stuebs.

2. Pledge of Allegiance

3. Roll Call / Verification of public notice of meeting

Present: Chairman Mark Stuebs, Supervisors Randy Riese and Delmar Behm, Clerk Amy Smith and Treasurer Beth Buchholtz. Audience: Cheryl Tavernia, Don Dretske, Diane Hartzke, Steve Anderson, Eric Smith, Brad Lind, Keith Hahn, Jackie Hahn, Bart Peterson, Barry West, Dan Kesselmayr, Paul Belile, Brian Petit, Matt LaSure, Cody Hudziak .

4. Approval of items on the agenda

The agenda was approved, as posted with a motion made by Supervisor Behm and second by Supervisor Riese.

5. Approval of September 5, 2023 regular board meeting minutes

A motion was made by Supervisor Riese/second Supervisor Behm to approve the minutes. Motion carried 3-0.

6. Treasurer's report

The September treasurer's report was given. There were two credits in September in the amount of \$45,752.20 and nine debits totaling \$46,012.82, with an ending balance \$187,491.68 per the bank statement.

As of 9/30/2023, the Supersaver account has a balance of \$111,870.90 reflecting \$122.87 of interest in September. Supervisor Behm made a motion to accept the treasurer's report, Supervisor Riese second; motion carried 3-0.

7. Approval of bills presented for payment

Clerk Smith read the list of bills due for October, reflecting \$123,008.76 being disbursed.

Motion was made by Supervisor Riese/second Supervisor Behm to approve paying the bills. Motion carried 3-0.

8. Board Reports

- a. Supervisor Riese and Supervisor Behm attended the WTA unit meeting in Wautoma the end of September. Senator Ballweg was in attendance and reiterated that municipalities would continue to wait for the next biennium to see an increase in general transportation funds. Supervisor stated that 212 Lincoln here in Tustin needs mowing. The property owners have been neglecting maintenance upkeep. The board will attempt communication via certified mail. Supervisor Riese is trying to make contact with anyone interested in fixing the fountain in town and the board may budget funds for next year to repair.

Supervisor Riese also shared that he has received some feedback from residents regarding recent road work and its less than positive.

Chairman Stuebs mentioned that the zone change was approved for Kevin and Sharon Karpinsky and the lot is now residential. Stuebs stated that he is working with Abby yet from Martenson & Easley with a scope change on the Aspen Ave project and hopes to have an update at the next meeting.

9. Clerk Report

Clerk Smith reported that the open book for town residents is next week Tuesday the 10th in person and appointments are being made for anyone wanting to come and talk with the appraiser. Thereafter, on 11/2/23, Board of Review will take place here at the Fire Station from 4 -6p.

10. Correspondence

None.

11. County Supervisor

Bart Peterson commented on the zone change for Karpinsky's, sharing that the county restricted them from a full bathroom install with limitations to a sink and toilet only. This can and maybe inspected on an annual basis for compliance. Supervisor Peterson also shared that the Wautoma EMS site should be completed the end of October and the Highway Dept to be completed the end of January 2024.

12. Organization Reports

PSFD- To date there have been 43 fire calls and 155 rescue calls per Brian Petit. The new fire engine should be arriving in the spring of 2025 and the airboat has been reskinned.

WBFD- To date there have been 37 fire calls per Cody Hudziak. In May 2024, they will be having a golf outing to raise funds and on 10/13 they will be holding fire prevention event.

Brad Lind commented on the Veteran's Backyard Bash stating it went well and they exceeded their fundraising goal. When asked by attendee, Keith Hahn shared they made over \$100k including various donations. Discussion was had about one more year at current location and either moving the event (has gotten too large for current venue for many reasons) or terminating it completely.

13. New Business

a. Set Date for Budget Meeting- October 24th @ 5pm.

b. CSM-Gary Buchholtz-Tabled. No one showed for discussion.

c. USI-Broadband Internet. Dan Kesselmayer spoke to the audience about the company and their intent to bring highspeed internet to underserved areas. They are currently working in the Larsen, Winchester and Town of Omro areas. Dan is seeking county interest and approval to allow municipalities to enter into agreements with USI if the towns would like to participate. USI is looking for small one-time monetary funding as Dan applies for state grants as they become available. Barry West was in attendance as well from Waushara County as the IT Director and welcomes other companies/providers to the table in hopes of attaining improved internet for everyone countywide. Further information will be shared with the town as it becomes available. The next grant deadline for the state is Nov 7th.

14. Old Business

None.

15. Public comments from attendees

Steve Anderson inquired about culvert work being done on Archer Ave as it is not draining. Chuck Brewer would like to do the work himself. Chairman Stuebs will call Chuck for discussion about the issue.

16. Adjournment

There being no other business to conduct, a motion to adjourn was made by Supervisor Riese/second by Supervisor Behm. Meeting adjourned at 7:52pm.

Respectfully submitted,


Amy L. Smith, Clerk



**MINUTES FROM BUDGET HEARING MEETING
POY SIPPI FIRE DEPARTMENT- TUSTIN STATION
TUESDAY, NOVEMBER 14, 2023**

A Public Hearing for the purpose of reviewing the Proposed 2024 Town of Bloomfield budget was held on Tuesday, November 14, 2023 beginning at 6:00p at the Tustin Firehouse. Town Board members Mark Stuebs, Delmar Behm and Randy Riese were present along with Clerk Amy Smith, Treasurer Beth Buchholtz and town residents Cheryl Tavernia and Kris Huben. After the meeting was called to order and the Pledge of Allegiance was recited, Chairman Stuebs read the published notice and presented the proposed budget for discussion. Clerk Smith and Chairman Stuebs explained some of the budget changes.

Hearing was adjourned at 6:06p by motion made by Randy Riese and seconded by Delmar Behm.

A Special Town Meeting of the Electors was held immediately following the Public Hearing. Chairman Stuebs read the posted meeting notice. A motion was made by Delmar Behm to approve the highway expenditures for 2024 and Randy Riese second the motion.

A motion was then made to approve the 2023 town property tax levy, payable in 2024, of \$166,043 by Cheryl Tavernia, second by Kris Huben. The motion carried unanimously to approve the tax levy.

A motion to adjourn the Special Town Meeting of the Electors was made by Riese and second by Behm. Meeting adjourned 6:10p.

A Special Town Board Meeting was held immediately following the Special Town Meeting of the Electors to adopt the 2024 budget. Chairman Stuebs read the notice and asked for a motion to adopt the budget. Supervisor Riese made a motion to adopt the 2024 budget and Supervisor Behm second. Motion carried 3-0.

The board then allowed Kris Huben to present a CSM for approval and signature. The map was explained and questions were answered leading to a motion by Supervisor Riese to approve, and a second by Supervisor Behm. Motion carried 3-0.

The special board meeting was adjourned by motion made by Supervisor Riese and second by Supervisor Behm at 6:18p.

Respectfully submitted,

Amy Smith
Amy L. Smith, Clerk



**MINUTES FROM MONTHLY BOARD MEETING
POY SIPPI FIRE DEPARTMENT- TUSTIN STATION
TUESDAY, NOVEMBER 7, 2023**

1. Call to Order

The meeting was called to order at 6:02pm by Chairman Stuebs.

2. Pledge of Allegiance

3. Roll Call / Verification of public notice of meeting

Present: Chairman Mark Stuebs, Supervisors Randy Riese and Delmar Behm, Clerk Amy Smith and Treasurer Beth Buchholtz. Audience: Don Dretske, Tracy Bastar, Gloria Kmiec, Steve Anderson, Brandon Behring.

4. Approval of items on the agenda

The agenda was approved, as posted with a motion made by Supervisor Riese and second by Supervisor Behm.

5. Approval of October 3, 2023 regular board meeting minutes

A motion was made by Supervisor Riese/second Supervisor Behm to approve the minutes. Motion carried 3-0.

6. Treasurer's report

The October treasurer's report was given. There were three credits in October in the amount of \$30,345.15 and thirteen debits totaling \$123,715.91, with an ending balance \$94,120.92 per the bank statement.

As of 10/31/2023, the Supersaver account has a balance of \$112,032.47 reflecting \$161.57 of interest in October. Supervisor Behm made a motion to accept the treasurer's report, Supervisor Riese second; motion carried 3-0.

7. Approval of bills presented for payment

Clerk Smith read the list of bills due for November, reflecting \$25,306.55 being disbursed.

Motion was made by Supervisor Riese/second Supervisor Behm to approve paying the bills.

Motion carried 3-0.

8. Board Reports

- a. Aspen Ave- All applications have been submitted for LRIP funding and TRIS funding with the Department of Revenue through Martenson & Eisele for Aspen Ave bridge and the repaving of the road after the bridge is completed.

9. Clerk Report

- a. BOR 11/2-All inquires were taken care of with the Assessor prior to Board and no one showed for the meeting.
- b. Special Meeting 11/14/23-Notices have been posted for approval of tax levy and 2024 budget.

10. Correspondence

- a. Town approval for County Ordinance 681-Clerk Smith read the ordinance provided by the County and approval was given to accept as written. Clerk Smith will sign and return this week within the 40-day guideline.

11. County Supervisor

None.

12. Organization Reports

None.

13. New Business

- a. December Meeting 12/12/23- December meeting is moved one week later so all board members can attend.
- b. CSM-Brandon Behring- Brandon was present for the meeting and shared how the parcel will be divided and to accommodate two new homes in the future. Supervisor Behm moved for approval, Supervisor Riese second. Motion carried 3-0.
- c. Approval for Resolution 2023-04-The board had discussion as to whether the town should continue to publish information in the Waushara Argus due to cost or post at each fire station and the town's website. It was decided to approve (Supervisor Riese) the resolution and change to posting notices vs publishing them. See Resolution 2023-04 on the website. The motion was second by Supervisor Behm, motioned carried, 3-0.
- d. Approval for Ordinance 2023-02- The board approved Ordinance 2023-02 regarding Broadband projects for the town. Supervisor Riese made a motion to approve, Supervisor Behm second. Motion carried 3-0. See Ordinance 2023-02 on the website.
- e. Approve purchase for Badger Books- The town board had discussion about purchasing Badgerbooks for elections. Clerk Smith shared that Badgerbooks were created only for Wisconsin elections and it is an electronic poll book. All voters will sign a screen vs the previous paper and pencil. It will be very helpful in flow processes during election day(s), reconciliation at night and data entry after each election. Supervisor Riese made a motion to approve the purchase, second by Supervisor Behm. Motion carried 3-0.
- f. Approve transition to wi.gov domain for Clerk email- Over the past couple of years, Wisconsin Towns Association has been advising municipalities to convert town emails to wi.gov domains for legitimacy and security reasons. The annual fee has been removed for this as many towns couldn't afford it. Clerk Smith will organize and work with KerberRose Technology to complete this task. Only the clerk's email address will be changed at this time. Supervisor Rises made a motion to approve, second by Supervisor Behm. Motion carried 3-0.

14. Old Business

- a. CSM-Gary Buchholtz- No longer requires any changes.
- b. Ditching Request for Archer Ave- Resident Chuck Brewer inquired about doing some ditching on Archer Ave for a culvert that has been installed erroneously for some time. There's concern about problems arising with hitting any buried lines/cables and the cost then associated with fixing any problems that could happen, insurance, bonding, etc. Chairman Stuebs will talk with an attorney about this issue prior to making a decision.

15. Public comments from attendees

16. Adjournment

There being no other business to conduct, a motion to adjourn was made by Supervisor Riese/second by Supervisor Behm. Meeting adjourned at 6:49pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Amy Smith".

Amy L. Smith, Clerk



**MINUTES FROM MONTHLY BOARD MEETING
POY SIPPI FIRE DEPARTMENT- TUSTIN STATION
TUESDAY, DECEMBER 12, 2023**

1. Call to Order
The meeting was called to order at 6:02pm by Chairman Stuebs.
2. Pledge of Allegiance
3. Roll Call / Verification of public notice of meeting
Present: Chairman Mark Stuebs, Supervisors Randy Riese and Delmar Behm, Clerk Amy Smith and Treasurer Beth Buchholtz. Audience: Diane Hartzke, John Robbert, Steve Anderson, Paul Belile.
4. Approval of items on the agenda
The agenda was approved, as posted with a motion made by Supervisor Behm and second by Supervisor Riese.
5. Approval of November 7, 2023 regular board meeting minutes
A motion was made by Supervisor Riese/second Supervisor Behm to approve the minutes. Motion carried 3-0.
6. Treasurer's report
The November treasurer's report was given. There were two credits in November in the amount of \$16,709.79 and ten debits totaling \$7,643.30, with an ending balance \$103,187.41 per the bank statement.
As of 11/30/2023, the Supersaver account has a balance of \$112,192.80 reflecting \$160.33 of interest in November. Supervisor Behm made a motion to accept the treasurer's report, Supervisor Riese second; motion carried 3-0.
7. Approval of bills presented for payment
Clerk Smith read the list of bills due for December, reflecting \$44,034.31 being disbursed.
Motion was made by Supervisor Riese/second Supervisor Behm to approve paying the bills.
8. Board Reports
 - a. Chairman Stuebs shared that the rules have changed again for the LRIP grant funding for Aspen Ave bridge. All parties interested in the 90/10 split will not be considered and those only interested in the 70/30 split will be looked at for consideration. Therefore, the town is continuing their interest for future funding but will be tabled until that time arises.
9. Clerk Report
 - a. Clerk Smith will work on getting an updated enlarged plat map of the town to be displayed at the fire station for elections.
10. Correspondence
None.
11. County Supervisor

None.

12. Organization Reports

Paul Belile was present from the Poy Sippi Fire Dept. (Tustin Station) and gave a brief update about equipment being received to aid them in communication with other counties when the airboat is dispatched on Lake Poygan. The equipment will be installed in the next week. There are three new individuals joining the department (Tustin Station).

13. New Business

a. Approval for Election workers 2024-2025 term

The following individuals were approved for the term: Diane Hartzke, Cheryl Tavernia, Chantal Mundschau, Eloise Krause, Rosemary Cartwright, Mary Jane Baehman, Jackie Wilson, Lori Riese, Debra Hoeft, Jean Smith, Curt Schneider. Supervisor Riese made a motion to approve, second by Supervisor Behm. Motion carried 3-0.

b. Memorandum of Understanding-WEC for Badgerbooks

Clerk Smith explained the MOU with Wisconsin Elections Commission for the town to be able to use Badgerbooks. Supervisor Riese moved to approve the MOU and Supervisor Behm second. Motion carried unanimously.

c. CSM-Diane Hartzke

Diane Hartzke, member of Shore Crest LLC, shared the map shows 1.25 acres being surveyed to be sold to Ed and Kathy Walters. After brief discussion, Supervisor Behm made a motion to approve the CSM, second by Supervisor Riese. Motion carried unanimously.

14. Old Business

15. Public comments from attendees

John Robbert expressed concern with his tax bill being "fair market value". He attended open book and believed his taxes would increase; however, the actual increase was more than communicated at that meeting. Thorough discussion was had. Board members reiterated that the last revaluation was thirteen years ago and assessed values are based on the current sale prices. Tax bills are finalized for the year and anyone may attend open book each year to speak with the assessor about values.

Mr. Robbert appreciates the town board members and what they do and thanked them for listening. Town board members reciprocated the same.

16. Adjournment

There being no other business to conduct, a motion to adjourn was made by Supervisor Riese/second by Supervisor Behm. Meeting adjourned at 6:55pm.

Respectfully submitted,

Amy Smith
Amy L. Smith, Clerk