



**MINUTES FROM MONTHLY BOARD MEETING
POY SIPPI FIRE DEPARTMENT- TUSTIN STATION
TUESDAY, NOVEMBER 12, 2024**

1. Call to Order

The meeting was called to order at 6:12pm by Chairman Stuebs.

2. Pledge of Allegiance

3. Roll Call / Verification of public notice of meeting

Present: Chairman Mark Stuebs, Supervisors Randy Riese and Eric Smith, Treasurer Beth Buchholtz and Clerk Amy Smith. Attendees included: Kevin Lipke, Diane Hartzke, Paul Bellile, Don Dretske, Steve Anderson, Cheryl Tavernia, Jim Olson, Deb Olson, Brian Krenke, Travis Hanson, Kristyn Mechelke, Sara Huolihan and Arnie Johnson.

4. Approval of items on the agenda

The agenda was approved, as posted with a motion made by Supervisor Smith and second by Supervisor Riese.

5. Approval of October 1, 2024 regular board meeting

A motion was made by Supervisor Riese/second Supervisor Smith to approve the minutes.

6. Treasurer's report

The October's treasurer's report was given. There were three credits in October in the amount of \$26645.27 and fourteen debits totaling \$127,525.43, with an ending balance \$117,490.92 per the bank statement.

As of 10/31/2024, the Supersaver account has a balance of \$113,890.98 reflecting \$139.20 of interest in October. Supervisor Smith made a motion to accept the treasurer's report, Supervisor Riese second; motion carried 3-0.

7. Approval of bills presented for payment

Clerk Smith read the list of bills due for September, reflecting \$39,348.97 being disbursed. A motion was made by Supervisor Smith/second Supervisor Riese to approve paying the bills. Motion carried 3-0.

8. Board Reports

- a. Chairman Stuebs completed and mailed the WISLR report for road ratings that is due Dec 15, 2024.

9. Clerk Report

- a. **Election results and changes for 2025-** Clerk Smith shared election results of 681 voters with 713 being registered on the poll list. There were 64 new registrations and the polls were busy. The town will be implementing electronic pollbooks beginning in 2025. There will be an information sheet mailed with tax bills. The major change is signing a computer screen instead of paper and pencil. We will still have paper ballots!

b. **Broadband Update-** Upon conversations with project leaders, through Charter and Spectrum for expanding their project coming to certain areas of the town in 2025, there has been no forward movement. In the beginning, it sounded promising and since then we have been advised to possibly spend our funds elsewhere citing inefficient timeline.

10. Correspondence

None.

11. County Supervisor

None.

12. Organization Reports

- a. **PSFD-** Paul Bellile gave an update of responding to 158 rescue calls and 28 fire calls this year so far. They are implementing a memorial at the Tustin Station for all members who served since inception.
- b. **Metz Ridge Runners-** Arnie spoke on behalf of the snowmobile club and their continued cooperation working with landowners, to keep all current trails open, sometimes being a struggle. Possibly looking to move the trail in Tustin (to use Franklin Street or Center Street) for improved marking abilities to keep riders on the trail. No decision was made.

13. New Business

- a. **Waushara County Hazard Mitigation Plan-** Allen Luchini, the Emergency Management Coordinator, has asked all municipalities to adopt a resolution to allow the county to help the town render aid when disaster strikes (severe weather regardless of season). There is no financial cost to be included and adopt this mitigation plan. Therefore, Supervisor Smith moved that the town adopt Resolution 2024-02, Supervisor Ries second. Carried 3-0. Chairman signed the resolution.
- b. **Fremont Library-** No representative showed.
- c. **Vacating Streets-** Clerk Smith noted that the remainder of Poygan Street will remain as is upon consulting with the Waushara County Surveyor, Jerry Smart. James Olson was present and has continued interest with moving forward to vacate Main Street to build a pole shed. The board reiterated the step to be taken and may need a separate meeting to start the process, including securing an attorney.
- d. **Road Contract discussion-** The board was given a sample copy of an agreement from Waushara County Highway Dept. to consider for snowplowing. The board members will review and it will be placed on the agenda for December.
- e. **ROW (Right of Way) ownership discussion-** Clerk Smith had a request from WE Energies to install an operating panel for agriculture electrical work on 31 Ct in the ROW from the landowner. Per state statutes, the ROW is for utilities only (while everywhere you look, there are objects still placed in the ROW). WE Energies was looking for direction as to how to proceed. Waushara County Surveyor, Jerry Smart, also helped out here in explaining while the landowner normally owns the ROW and pays taxes on it the entire parcel, anything installed in the ROW is a liability (to someone and in this case would be the landowner). When there is storm damage and utility companies come out to repair, they own the power poles and therefore it's their liability to fix them.

14. Old Business

- a. **ARPA Funds allocation decision**- Chairman Stuebs will meet with NE Asphalt next week to put a contract and work order together for part of Aspen Ave (from 34th Dr to the east) so that the town can spend the ARPA money. The deadline is Dec 31, 2024 to document use for these funds or US Treasury wants the money refunded.

15. Public comments from attendees

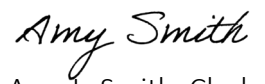
Cheryl Tavernia mentioned that the gravel on 36th Dr needs leveling out or more gravel added where the culvert was replaced.

Sara Huolihan voiced concern about corn cobs on her property from the harvester this season and past seasons. The board offered suggestions and knowledge regarding this. No action will be taken as it is not a town issue.

16. Adjournment

There being no other business to conduct, a motion to adjourn was made by Supervisor Riese/second by Supervisor Smith. Meeting adjourned at 7:35pm.

Respectfully submitted,



Amy L. Smith, Clerk