



**MINUTES FROM MONTHLY BOARD MEETING  
POY SIPPI FIRE DEPARTMENT- TUSTIN STATION  
TUESDAY, JANUARY 7, 2025**

**1. Call to Order**

The meeting was called to order at 6:00pm by Chairman Stuebs.

**2. Pledge of Allegiance**

**3. Roll Call / Verification of public notice of meeting**

Present: Chairman Mark Stuebs, Supervisors Randy Riese and Eric Smith, Treasurer Beth Buchholtz and Clerk Amy Smith. Attendees included: Kevin Lipke, Steve Anderson, Jim Olson, Diane Hartzke, Bart Peterson, Chuck Brewer and Cheryl Tavernia.

**4. Approval of items on the agenda**

The agenda was approved, as posted with a motion made by Supervisor Riese and second by Supervisor Smith.

**5. Approval of December 3, 2024 regular board meeting**

A motion was made by Supervisor Smith/second Supervisor Riese to approve the minutes.

**6. Treasurer's report**

The December treasurer's report was given. There were twenty-three credits in December in the amount of \$821,935.23 and sixteen debits totaling \$41,391.82, with an ending balance \$916,618.26 per the bank statement.

As of 12/31/2024, the Supersaver account has a balance of \$0 reflecting the closure of account on December 4, 2024. Supervisor Smith made a motion to accept the treasurer's report, Supervisor Riese second; motion carried 3-0.

**7. Approval of bills presented for payment**

Clerk Smith read the list of bills due for the month, reflecting \$703,577.61 being disbursed, including January settlement payments to all schools and the county. A motion was made by Supervisor Smith/second Supervisor Riese to approve paying the bills. Motion carried 3-0.

**8. Board Reports**

a. Chairman Stuebs gave a timeline on the Aspen Ave bridge/structure project. Clerk Smith reminded the town board that a public hearing needs to happen first asking the town electors to borrow money for the project before advertisement of bids going out (per Martenson & Eisele, the engineer). The town board set a date of January 23, 2025 at 5pm for a public hearing, adhering to the 15-day notice required. Clerk Smith will post tomorrow January 8, 2025 on the bulletin boards and website.

b. The culvert is in on 37<sup>th</sup> Ave.

c. Gabe's Tree Trimming called inquiring if the town needs any trimming/brushing done. Will keep him on radar for the future. Trimming still needs to be done on 31<sup>st</sup> Ct and Archer Ave.

d. Due to redistricting, Joan Ballweg is not our representative any longer.

#### 9. Clerk Report

Clerk Smith shared that training will start on January 11, 2025 for Badgerbooks to be used starting this year and some supplies will be purchased for the use of the electronic poll books.

#### 10. Correspondence

The town received notification of a new fire number erected at the new build for Keith Schroeder on County Rd H.

#### 11. County Supervisor

Bart Peterson was present and confirmed Jason Skalecki is the new highway commissioner and is being mentored as well as noting Megan Kapp is the new County Administrator. Employee parking is being expanded at the government center behind the Sheriff Department.

#### 12. Organization Reports

An emailed copy of the Poy Sippi rescue contract was received and the town board signed for the 2025 FY.

#### 13. New Business

- a. **LOSA Discussion**-Chairman Stuebs shared the town's portion of LOSA has increased to \$425 from \$410 last year for the fire department. The State contributes \$495 per person. PSFD has six new fire fighters and Wbfd has one.
- b. **Discussion of Acceptance/Denial Advertised Road Bids opened 12/20/24-** After town board discussion of the bids received, the board denied awarding any bid at this time as the board has confirmed information on expending the money in the 2024 FY. A motion was made by Supervisor Riese to deny all bids, second by Supervisor Smith. Motion carried 3-0. Chairman Stuebs will send a letter to bidders.

#### 14. Old Business

- a. **Sign road contract for snowplowing-** A contract was approved at last month's meeting to have Waushara County plow town roads for the year. The contract was signed and will be valid for a year at which time the board may renew annually.
- b. **Vacating Main Street in Tustin –** Chairman Stuebs gave steps to begin the process of discontinuing part of Main Street in Tustin. The town board set a date of January 23, 2025 at 5pm for a special town meeting to approve a resolution as the first step. After that, a public hearing will be scheduled along with letters to the adjacent landowners stating the town board's intent and the like.

#### 15. Public Comments from attendees

Chuck Brewer has concerns about the Aspen Ave bridge project and are noted. All are encouraged to attend the Public Hearing January 23, 2025.

#### 16. Adjournment

There being no other business to conduct, a motion to adjourn was made by Supervisor Riese/second by Supervisor Smith. Meeting adjourned at 6:56pm.

Respectfully submitted,

*Amy Smith*  
Amy L. Smith, Clerk