



**MINUTES FROM MONTHLY BOARD MEETING  
POY SIPPI FIRE DEPARTMENT- TUSTIN STATION  
TUESDAY, FEBRUARY 4, 2025**

**1. Call to Order**

The meeting was called to order at 6:00pm by Chairman Stuebs.

**2. Pledge of Allegiance**

**3. Roll Call / Verification of public notice of meeting**

Present: Chairman Mark Stuebs, Supervisor Randy Riese, Treasurer Beth Buchholtz and Clerk Amy Smith. Absent: Supervisor Eric Smith. Attendees included: Steve Anderson, Cheryl Tavernia, Brad Lind, Keith Hahn and Wally Wouts.

**4. Approval of items on the agenda**

The agenda was approved, as posted with a motion made by Supervisor Riese and second by Chairman Stuebs.

**5. Approval of January 7, 2025 regular board meeting**

A motion was made by Supervisor Riese/second Chairman Stuebs to approve the minutes.

**6. Treasurer's report**

The January treasurer's report was given. There were thirty-two credits in January in the amount of \$1,004,223.92 and fourteen debits totaling \$468,389.22, with an ending balance \$1,452,452.96 per the bank statement. Supervisor Riese made a motion to accept the treasurer's report, Chairman Stuebs second; motion carried 2-0.

**7. Approval of bills presented for payment**

Clerk Smith read the list of bills due for the month, reflecting \$26,994.78 being disbursed. This does *not* include February settlement payments to all schools, the county, and North Lake Poygan Sanitary District. A motion was made by Supervisor Riese/second Chairman Stuebs to approve paying the bills. Motion carried 2-0.

**8. Board Reports**

- a. **WTA Unit Meeting**-Chairman Stuebs gave an update from the meeting. Light discussion on the town updating their Comprehensive Land Use Plan that expires this year.

**9. Clerk Report**

Clerk Smith shared that letters were mailed to property owners being affected by the public way discontinuance. There will be a spring primary on Feb. 18.

**10. Correspondence**

The town received a thank you letter from the Veteran's Bash for the donation.

**11. County Supervisor**

None.

## 12. Organization Reports

**Veteran's Bash-** Brad Lind and Keith Hahn gave an update on the event from 2024 and the plans for 2025, including new venue. Any volunteers are always welcome

## 13. New Business

- a. **BCPL loan application paperwork-** Clerk Smith gave specifics on the loan terms and packet for review. The board decided to wait until the March meeting to complete the application with all board members present. The resolution BCPL provided will need to be passed at that meeting prior to signing documents.
- b. **District Mtg/BOR dates:** Chairman Stuebs and Supervisor Riese will attend the session on March 21, 2025 in Stevens Point, the clerk will register them.
- c. **TRIP Funds update, scope change-** Chairman Stuebs reviewed the prior selected road for the TRIP funds and then stated reasons for the change to 31<sup>st</sup> Ave from Aspen Ave. Supervisor Riese made a motion to change the scope from Aspen Ave to 31<sup>st</sup> Ave (beginning at Badger Ave and heading north toward County Rd M, approx. 2587'), as the road to be improved with the TRIP funds before the deadline/sunset date of June 2025. Chairman Stuebs second, motion carried 2-0.
- d. **Brightspeed-** Chairman Stuebs read an email received asking for a letter of support for the company to strengthen an application for the BEAD grant with the state. After discussion and many complaints about the service provided to date, the board denied issuing and signing a letter of support.

## 14. Old Business

- a. **Aspen bridge update-** Chairman Stuebs reiterated the timeline and construction plans received from Martenson & Eisele last week. Bids will be opened on Feb 27<sup>th</sup> at the office of the engineer in Menasha, WI at 10:00am.

## 15. Public Comments from attendees

Wally Wouts asked about replacing a culvert on 32<sup>nd</sup> Ave. The board does not object and notified him the minimum dimensions for the culvert.

## 16. Adjournment

There being no other business to conduct, a motion to adjourn was made by Supervisor Riese/second by Chairman Stuebs. Meeting adjourned at 6:57pm.

Respectfully submitted,

*Amy Smith*  
Amy L. Smith, Clerk