



**MINUTES FROM MONTHLY BOARD MEETING
POY SIPPI FIRE DEPARTMENT- TUSTIN STATION
TUESDAY, AUGUST 5, 2025**

1. Call to Order

The meeting was called to order at 7:00pm by Chairman Stuebs.

2. Pledge of Allegiance

3. Roll Call / Verification of public notice of meeting

Present: Chairman Mark Stuebs, Supervisor Randy Riese, Supervisor Eric Smith, Treasurer Beth Buchholtz and Clerk Amy Smith. Attendees included: Gloria Kmiec, Marlowe Greening, Scot Sachse, Kathryn Greening, Don Dretske, Steve Anderson, Tim Brewer, Arnie Johnson, Matt LaSure, Gabe Boersma, Brian Petite.

4. Approval of items on the agenda

The agenda was approved, as posted with a motion made by Supervisor Riese and second by Supervisor Smith.

5. Approval of July 1, 2025 regular board meeting

A motion was made by Supervisor Smith/second Supervisor Riese to approve the minutes. 3-0.

- a. **Approve special meeting minutes 7/7/2025-** A motion was made by Supervisor Riese/second Supervisor Smith to approve the minutes. 3-0

6. Treasurer's report

The July treasurer's report was given. There were six credits in July in the amount of \$47,469.26 and eight debits totaling \$25,065.44, with an ending balance \$799,899.28 per the bank statement. Supervisor Smith made a motion to accept the treasurer's report, Supervisor Riese second; motion carried 3-0.

7. Approval of bills presented for payment

Clerk Smith read the August bills due for payment for the month, reflecting \$9,527.22 being disbursed. Supervisor Riese made a motion to pay all the bills for August, including the tourism funds donation voted on later in the meeting to Metz Ridge Runners, *with the exception* below, second by Supervisor Smith.

- a. **Fire dues check-** The board unanimously voted to hold the written check for WBFD until their executed contract is returned. Clerk Smith will mail the check upon receipt of contract.

8. Board Reports

- a. **Pine Breeze Invoice**- Chairman Stuebs spoke with Joe Ruth from WTA regarding an invoice to the dairy. Clerk Smith will create the invoice and include voluntary contribution for road improvements. Chairman wants to hand deliver to Brad Gerrits.
- b. **Aspen Bridge update**- Chairman read an email from M&E stating the structure has been placed and water is flowing through. Pulverizing and reconstruction of shouldering the road will start next week.
Supervisor Riese received comments about 36th Dr being paved where culvert was placed last summer, along with 37th Dr- the County will be completing shortly. Chairman received an email from the County about brushing, tabled to September.

9. Clerk Report

None.

10. Correspondence

Picnic Licenses: Tanner Gregory-Clerk Smith shared an email from follow up with DOR and the potential fines related to noncompliance.

Fireworks Permit at Becks- Dustin Loschiavo submitted an application to host a display Aug 13th at Becks Pub. All federal permits were valid and reviewed. Supervisor Riese made a motion to approve the permit, second by Smith. Chairman signed the permit.

11. County Supervisor

None.

12. Organization Reports

PSFD- Brian Petite reported that there have been 101 rescue calls so far this year and 29 fire calls. They sold out of chicken at the BBQ in July (1264 halves). The air boat housed in Tustin now has the same mapping system as Winnebago County and Boom Bay area to assist in communication when water rescue is needed. The department is anticipating mailing a letter to residents for fundraising money to purchase electric jaws, estimating the total cost is \$68k.

13. New Business

- a. **Snowplowing-Gabe's**- Gabe Boersma was present and shared information about plowing for the town. Flat rate of \$145/hr. plus sand/salt mix. Current rate from the county is between \$139-\$175/hr. depending on overtime. Discussion was had, tabled to September meeting. Gabe would like to know by October.
- b. **Alp Dr. status**- The board decided to add 500' on Alp Drive to WISLR reporting and receive GTA funds for the platted road, previously not maintained. Chairman Stuebs made a motion to approve the added footage to Alp Dr, Supervisor Riese second. Motion carried 3-0.
- c. **Tourism donation**- The town will donate the 2024 tourism funds to Metz Ridge Runners Inc snowmobile club. Motion moved by Supervisor Smith, second by Riese. 3-0.
- d. **LRIP 2026-2031 cycle**- Clerk Smith printed and disbursed instructions for the next application cycle for road improvements citing the town should entertain applying for the bridge on 36th Dr, near Tustin. After discussion the board agreed to have Martenson & Eisele completion the application before Oct. 31 deadline. Chairman will contact Mary Jo Miller. Motion made by Supervisor Riese, second by Smith. 3-0.

- e. **ATV ordinance-** The ordinance is being revisited as requested by residents. Discussion and comments were copious. Many comments to open all roads, including Apache Ave. Signage is posted as closed but many residents residing on Apache Ave use their ATV on the closed road where other town residents are restricted. Supervisor Smith made a motion to open all roads in the town... After more discussion, maybe the town will follow the County ordinance as it operates under County ordinances for all other issues. Supervisor Riese made a motion to dissolve ordinance all together... There were no seconds on either motion—
ATV ordinance will be added to September agenda.

14. Old Business

15. Public Comments from attendees

None.

16. Adjournment

There being no other business to conduct, a motion to adjourn was made by Supervisor Riese/second by Supervisor Smith. Meeting adjourned at 8:20pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Amy Smith".

Amy Smith, Clerk