



**MINUTES FROM MONTHLY BOARD MEETING
POY SIPPI FIRE DEPARTMENT- TUSTIN STATION
TUESDAY, DECEMBER 3, 2024**

1. Call to Order

The meeting was called to order at 6:00pm by Chairman Stuebs.

2. Pledge of Allegiance

3. Roll Call / Verification of public notice of meeting

Present: Chairman Mark Stuebs, Supervisors Randy Riese and Eric Smith, Treasurer Beth Buchholtz and Clerk Amy Smith. Attendees included: Kevin Lipke, Don Dretske, Steve Anderson and Jim Olson.

4. Approval of items on the agenda

The agenda was approved, as posted with a motion made by Supervisor Riese and second by Supervisor Smith.

5. Approval of November 12, 2024 regular board meeting

A motion was made by Supervisor Smith/second Supervisor Riese to approve the minutes.

6. Treasurer's report

The November treasurer's report was given. There were two credits in November in the amount of \$57,680.90 and twenty-one debits totaling \$39,096.97, with an ending balance \$136,074.85 per the bank statement.

As of 11/30/2024, the Supersaver account has a balance of \$114,018.54 reflecting \$127.56 of interest in November. Supervisor Smith made a motion to accept the treasurer's report, Supervisor Riese second; motion carried 3-0.

7. Approval of bills presented for payment

Clerk Smith read the list of bills due for September, reflecting \$41,251.82 being disbursed, including annual payment of town board salaries. A motion was made by Supervisor Smith/second Supervisor Riese to approve paying the bills. Motion carried 3-0.

8. Board Reports

- a. Chairman Stuebs shared that there is new highway commissioner for Waushara County, Jason Skalacki. The board will discuss additional funds to the LOSA at the January 2025 meeting as an agenda item.

9. Clerk Report

Clerk Smith shared that the mill rates have been figured, sent in to the county with approval. Tax bills have been printed, picked up by our treasurer and are in the mail as of Saturday November 30, 2024.

The town board will meet Friday, December 20, 2024 at 2pm to open all sealed bids that come in for road project as advertised in the Argus December 5 & 12.

10. Correspondence

The town received a thank you note from the Veterans Bash committee.

11. County Supervisor

None.

12. Organization Reports

None.

13. New Business

- a. **Set Caucus date for January-** The 2025 caucus will be held immediately following the regular board meeting January 7, 2025 at the Fire Station.
- b. **Resolution 2024-03 Amend the 2024 budget-** See attached.

14. Old Business

- a. **ARPA Funds-** After receiving late confirmation from Wisconsin Towns Association and the U.S. Treasury Dept., the town board had further discussion to expend ARPA money in 2024 in the Public Works category since the final disbursed monies far exceed the amount of ARPA funds. Supervisor Riese made the motion to move and close the ARPA funds savings account into the general fund account and complete required reporting in April of 2025 as needed. Supervisor Smith second. Motion carried 3-0.
- b. **Road Contract for snowplowing-** All board members have reviewed the sample contract from Waushara County for snowplowing town roads and agree to renew on an annual basis. All other road work will be on a case-by-case basis to allow other entities bidding if necessary.

15. Public Comments from attendees

Jim Olson brought in information on vacating Main Street. This will be an agenda item for January to start the process.

16. Adjournment

There being no other business to conduct, a motion to adjourn was made by Supervisor Riese/second by Supervisor Smith. Meeting adjourned at 6:37pm.

Respectfully submitted,

Amy Smith
Amy L. Smith, Clerk