



**MINUTES FROM MONTHLY BOARD MEETING
POY SIPPI FIRE DEPARTMENT- TUSTIN STATION
TUESDAY, JUNE 3, 2025**

1. Call to Order

The meeting was called to order at 7:00pm by Chairman Stuebs.

2. Pledge of Allegiance

3. Roll Call / Verification of public notice of meeting

Present: Chairman Mark Stuebs, Supervisor Randy Riese, Supervisor Eric Smith, Treasurer Beth Buchholtz and Clerk Amy Smith. Attendees included: Don Dretske, Gloria Kmiec, Steve Anderson, Rebecca Hess and Richard Rohm.

4. Approval of items on the agenda

The agenda was approved, as posted with a motion made by Supervisor Riese and second by Supervisor Smith.

5. Approval of May 6, 2025 regular board meeting

A motion was made by Supervisor Riese/second Supervisor Smith to approve the minutes. 3-0.

6. Treasurer's report

The May treasurer's report was given. There were six credits in May in the amount of \$12,204.28 and twenty-two debits totaling \$70,508.99, with an ending balance \$246,889.07 per the bank statement. Supervisor Smith made a motion to accept the treasurer's report, Supervisor Riese second; motion carried 3-0.

7. Approval of bills presented for payment

Clerk Smith read the June bills due for payment for the month, reflecting \$69,679.91 being disbursed. A motion was made by Supervisor Smith/second Supervisor Riese to approve paying the bills. Motion carried 3-0.

8. Board Reports

Supervisor Riese reported that he replaced a stop sign at Franklin and County H.

Chairman Stuebs shared that the resident building a house on the corner of Tri County Rd and 37th Ave inquired if he really needed to place the culvert for his driveway. The pitch of ditch is questionable. The board was in agreement to put the culvert in since he has it in the yard now to negate any potential drainage issues in the future.

- a. Dock Placement-** Resident Gloria Kmiec had concerns about a private dock in the lake off Poygan Street and is it positioned in the right-of-way. The board determined no immediate action would be taken at this time.

- b. **WTA meeting-** Supervisor Riese, Clerk Smith and Treasurer Buchholtz attended and shared information on what was presented about supplemental shared revenue by the fire dept.

9. Clerk Report

Clerk Smith shared that the wire transfer is complete for the BCPL loan for Aspen Ave bridge.

10. Correspondence

Clerk Smith received two thank you notes from the Fremont Historical Society and the Poy Sippi library for the annual donation.

Smith also shared and the board reviewed the amortization schedule received for the BCPL loan.

Chairman Stuebs signed the application for DeCoster's firework permit.

11. County Supervisor

None.

12. Organization Reports

None.

13. New Business

- a. **Liquor Licenses-** The board reviewed the two liquor license application renewals. There were no questions or concerns. Supervisor Riese made a motion to approve the applications, second by Supervisor Smith. 3-0.
- b. **TRIP completion- 31st Ave-** Chairman Stuebs shared that the town fell short of expenses needed to receive full cost share portion of the program funds that were awarded. Communication with the County and follow through on project oversight was talked about. Paperwork is submitted to the state.
- c. **Road Work 2025-** The board discussed concerns from Supervisor Smith about the quality and past work completed by the county. The board will pursue other interested parties for future road work, including snowplowing. Supervisor Smith agreed to make the contacts and bring information to the board. By July 1 meeting, we'll have a list of roads to consider for improvement this summer/fall. Chairman Stuebs will contact Pine Breeze Dairy, Brad Gerrits, to confirm their offer of contribution to the Aspen Ave project which will aid in budget preparation for FY 2026 and/or 2027.

14. Old Business

15. Public Comments from attendees

Richard Rohm inquired about Spectrum coming to the area and that he (and many others) is done with Brightspeed. Clerk Smith expressed empathy and understands. She will post maps to the website as to what roads fiber is being installed in the town. This is state funded and they chose routes and contracted with the installation crews. The town has no control over this.

16. Adjournment

There being no other business to conduct, a motion to adjourn was made by Supervisor Riese/second by Supervisor Smith. Meeting adjourned at 7:51pm.

Respectfully submitted,

Amy Smith
Amy Smith, Clerk