



**MINUTES FROM MONTHLY BOARD MEETING
POY SIPPI FIRE DEPARTMENT- TUSTIN STATION
TUESDAY, JUNE 4, 2024**

1. Call to Order

The meeting was called to order at 7:00pm by Chairman Stuebs.

2. Pledge of Allegiance

3. Roll Call / Verification of public notice of meeting

Present: Chairman Mark Stuebs, Supervisors Randy Riese, Clerk Amy Smith and Treasurer Beth Buchholtz.
Audience: Eric Smith, Kevin Lipke, Don Dretske, Steve Anderson, Chuck Brewer, Tim Brewer, Tracy Bastar, Richard Rohm, Rebecca Hess and Cheryl Tavernia.

4. Approval of items on the agenda

The agenda was approved, as posted with a motion made by Supervisor Riese and second by Chairman Stuebs.

5. Approval of May 7, 2024 regular board meeting

A motion was made by Supervisor Riese/second Chairman Stuebs to approve the minutes. Motion carried 2-0.

6. Treasurer's report

The May treasurer's report was given. There were two credits in May in the amount of \$130,068.39 and seventeen debits totaling \$35,870.41, with an ending balance \$280,004.37 per the bank statement. As of 5/31/2024, the Supersaver account has a balance of \$113,140.95 reflecting \$157.48 of interest in May. Supervisor Riese made a motion to accept the treasurer's report, Chairman Stuebs second; motion carried 2-0.

7. Approval of bills presented for payment

Clerk Smith read the list of bills due for May, reflecting \$13,986.83 being disbursed. A motion was made by Supervisor Riese/second Chairman Stuebs to approve paying the bills. Motion carried 2-0.

8. Board Reports

The fountain has clogged 3x so far since the rains started per Supervisor Riese. Chairman Stuebs completed the invoice for PSFD for annual reimbursement of LOSA.

9. Clerk Report

- a. Clerk Smith explained the Maintenance of Effort (MOE) certification that is a new annual report due to DOR by July 1. Each fire department and EMS chief needs to comply with the State in certifying that services are provided to the municipality are minimally equivalent to from previous year if not exceeding the previous service level. Each clerk then completes the required report with DOR.

b. 212 Lincoln Street is not being maintained (lawn mowed). This was a concern last year as well from town residents. After some discussion, Clerk Smith will compose and send a certified letter, citing the town ordinance, requesting the property be regularly maintained seasonally.

10. Correspondence

a. A thank you note was received from the Fremont Historical Society for the annual donation.

11. County Supervisor

None.

12. Organization Reports

None.

13. New Business

- a. **Discuss/Approve Vacancy by Appointing New Supervisor:** Chairman Stuebs shared that there was interest in the vacancy from Eric Smith, who has been attending meeting regularly; Sarah Rhone, sent a letter of interest to the board (copies provided) and Kevin Lipke voiced interest from the audience. After board discussion, Eric Smith was appointed the Supervisor position unanimously (2-0) and will complete the current term (April 2025). Supervisor Smith took a seat at the board's table.
- b. **Approve Renewal of Liquor Licenses:** Clerk Smith passed out applications received for renewal to the board for review. There were no questions after viewing documents. Supervisor Riese made a motion to approve, second by Supervisor Smith. Motion carried 3-0.
- c. **DeCoster Firework Permit-** After review of application, Supervisor Riese made a motion to approve the fireworks permit, second Supervisor Smith. Chairman Stuebs signed permit.

14. Old Business

- a. **ARPA Funds-** Clerk Smith shared a handout for information regarding designating ARPA prior to 12/31/24. The town needs to acquire bids/documentation of how we will use the funds vs just making a motion at a regular meeting. This item will be on future agendas this year.

15. Public comments from attendees

- a. Dan Kesselmayer (USI) didn't receive grant funding for Broadband Internet this time around. Michels Construction is putting in fiber lines near Wautoma now and will hopefully extend to our town sooner than later.
- b. Chuck Brewer was appreciative of the ditching/culvert being lowered on Archer Ave (west of 49) as the water is now flowing.

16. Adjournment

There being no other business to conduct, a motion to adjourn was made by Supervisor Riese/second by Supervisor Smith. Meeting adjourned at 7:35pm.

Respectfully submitted,

Amy Smith
Amy L. Smith, Clerk