



**MINUTES FROM MONTHLY BOARD MEETING
POY SIPPI FIRE DEPARTMENT- TUSTIN STATION
TUESDAY, AUGUST 6, 2024**

1. Call to Order

The meeting was called to order at 7:00pm by Chairman Stuebs.

2. Pledge of Allegiance

3. Roll Call / Verification of public notice of meeting

Present: Chairman Mark Stuebs, Supervisors Randy Riese and Eric Smith, Treasurer Beth Buchholtz and Clerk Amy Smith. Audience: Kevin Lipke, Don Dretske and Steve Anderson.

4. Approval of items on the agenda

The agenda was approved, as posted with a motion made by Supervisor Riese and second by Supervisor Smith.

5. Approval of July 2, 2024 regular board meeting

A motion was made by Supervisor Smith/second Supervisor Riese to approve the minutes.

6. Treasurer's report

The August treasurer's report was given. There were five credits in July in the amount of \$5,411.94 and nine debits totaling \$16,203.68, with an ending balance \$276,454.80 per the bank statement. As of 7/31/2024, the Supersaver account has a balance of \$113,451.47 reflecting \$168.09 of interest in July. Supervisor Riese made a motion to accept the treasurer's report, Supervisor Smith second; motion carried 3-0.

7. Approval of bills presented for payment

Clerk Smith read the list of bills due for August, reflecting \$20,041.33 being disbursed. A motion was made by Supervisor Smith/second Supervisor Riese to approve paying the bills. Motion carried 3-0.

8. Board Reports

- a. **Aspen Ave-** M&E are figuring dimensions for the span of concrete needed for the new structure. Bids for construction should start this fall.
- b. **Road Report-** Seal coating on 36th Dr in Tustin was missed due to miscommunication; all other Tustin roads were seal coated along with list provided in the spring. The town is still waiting on the culvert to come in for the replacement on 36 Drive, north of the 36th Dr and Archer Dr intersection.
- c. **Property Maintenance-** The county zoning office does not have paperwork regarding an ordinance for the upkeep of property (i.e., lawn mowing); advised the board they could draft an ordinance. No decision has been made at this time.

9. Clerk Report

- a. **Badgerbooks-** Clerk Smith shared that Badgerbooks have finally arrived and we will not use them for elections until 2025. There is not enough time to train on them before the August primary in a week and a presidential election isn't the time to start something new. The February 2025 primary election will be beginning of Badgerbooks (electronic poll book instead of paper).

10. Correspondence

None.

11. County Supervisor

None.

12. Organization Reports

None.

13. New Business

- a. **TTech, new tax software:** The treasurer and clerk shared that the county is getting new tax software to begin using with the 2025 tax season and property owners will be able to pay online as added option. The software is cloud based and will be updated immediately vs waiting for payments to be posted by the county treasurer. Additionally, the TTech software offers each town the ability to register pets online with their taxes, which the board agreed this option is a benefit to be applied. Training will be next summer/fall for the new software.
- b. **Broadband-Spectrum proposed routes:** Clerk Smith shared various maps from Spectrum/Charter regarding proposed routes of fiber being installed in spring of 2025. (Attachments to the minutes will show routes.) Smith explained that this is part of the FCC-funded RDOF (Rural Digital Opportunity Fund) per correspondence with ISG Inc. Since they will be working in the ROW (right of way) of town roads, the town was notified and asked to accept proposed routes. A motion to approve was made by Supervisor Riese, second by Supervisor Smith. Motion carried 3-0.

14. Old Business

None.

15. Public comments from attendees

None.

16. Adjournment

There being no other business to conduct, a motion to adjourn was made by Supervisor Riese/second by Supervisor Smith. Meeting adjourned at 7:33pm.

Respectfully submitted,

Amy Smith

Amy L. Smith, Clerk