



**MINUTES FROM MONTHLY BOARD MEETING  
POY SIPPI FIRE DEPARTMENT- TUSTIN STATION  
TUESDAY, JULY 2, 2024**

**1. Call to Order**

The meeting was called to order at 7:00pm by Chairman Stuebs.

**2. Pledge of Allegiance**

**3. Roll Call / Verification of public notice of meeting**

Present: Chairman Mark Stuebs, Supervisors Randy Riese and Eric Smith, Treasurer Beth Buchholtz and Clerk Amy Smith. Audience: Kevin Lipke, Bart Peterson, Gloria Kmiec, Brad Lind, Don Dretske, Steve Anderson, Sue Buchholtz, Ryan Handrich, Michele Hildebrand, Randall Handrich and Cheryl Tavernia.

**4. Approval of items on the agenda**

The agenda was approved, as posted with a motion made by Supervisor Riese and second by Supervisor Smith.

**5. Approval of June 4, 2024 regular board meeting**

A motion was made by Supervisor Riese/second Supervisor Smith to approve the minutes.

**6. Treasurer's report**

The June treasurer's report was given. There were two credits in June in the amount of \$1,429.46 and eleven debits totaling \$40,187.29, with an ending balance \$241,246.54 per the bank statement. As of 6/28/2024, the Supersaver account has a balance of \$113,283.38 reflecting \$142.43 of interest in June. Supervisor Smith made a motion to accept the treasurer's report, Supervisor Riese second; motion carried 3-0.

**7. Approval of bills presented for payment**

Clerk Smith read the list of bills due for July, reflecting \$14,372.68 being disbursed. A motion was made by Supervisor Riese/second Supervisor Smith to approve paying the bills. Motion carried 3-0.

**8. Board Reports**

The manhole by Randy's driveway still needs patching. The culvert near Franklin Street on County H is backing up with all the rain. It has been a problem in the past as well. There was some discussion to rescope it to see the fall/pitch, no decision was made at this time for proceeding.

Chairman Stuebs received a call from Pat Luka about drainage on 37<sup>th</sup> Ave, north of the church, regarding water flowing from Wolf River side to Bloomfield side (this is a swamp area). Inquired about Wolf River digging out ditch—Bloomfield is unable to act on that side of the road and this area has been swamp for years. With all the precipitation that has fallen in the past month, the current state of more water (standing or flowing) is expected. After discussion, no decision was acted upon.

## 9. Clerk Report

- a. Clerk Smith shared that absentee ballots have been mailed out for August primary.
- b. Clerk Smith inquired about entering into a contract with DataPro in Berlin for computer maintenance. Past contract expired and needs to have some cleanup done on the town laptop. The contract can be up to three years at a time for \$150/year. The board was in agreement to proceed and Clerk Smith will follow up with Jason from DataPro for contract and invoice.

## 10. Correspondence

- a. A thank you note was received from the Poy Sippi Library for the annual donation.

## 11. County Supervisor

Bart Peterson gave an update on the county business. The new Government Center is now open in Wautoma since moving into in May. The plans for a new Emergency Management Center are paused as they are not needed. The Coroner and Grounds department will potentially move into the old Highway Dept. shop with some renovations to save costs. The county has some money left from build projects and will use it to pay some debt. The County Admin position has been vacant for two months, they have received 39 applications to be considered and have narrowed it down to ten. They will be working on the annual budget soon. Sheriff Dept is 20 years old and may need a new chiller. There is talk about a YMCA going into the old Courthouse building.

## 12. Organization Reports

None.

## 13. New Business

- a. **CSM Handrich:** The board viewed the CSM for splitting lots, approx. 20 acres each. The board approved the CSM, Supervisor Riese made a motion to approve, Smith second. Motion carried 3-0.
- b. **Room Tax Recipient:** It will be split again this year between Metz Snowmobile Club and the Veteran's Bash. Supervisor Riese made a motion to approve, second by Chairman Stuebs. Motion carried 3-0.
- c. **Dissolution of MOU with Waushara County-** Clerk Smith shared that with the town getting BadgerBooks for elections, it's efficient for her to maintain all data vs sending it to the County to enter. She has taken the adequate training from Wisconsin Elections to do so. Therefore, the MOU was signed by Chairman Stuebs and Supervisor Smith made a motion to approve the change, second Supervisor Riese. Motion carried 3-0.
- d. **Fireworks Permit for Veteran's Bash:** Clerk Smith acknowledged that all applications were received for the bash, except insurance certificates. Chairman Stuebs signed the fireworks permit.
- e. **Culvert on 36<sup>th</sup> Dr:** There is hole on 36<sup>th</sup> Dr and road patch continues to fall through. Discussion was had about what type of culvert to order to fix the problem. It was decided to order a steel culvert for Wisconsin Tubing approx. 38' with two ends walls. It may take five weeks to get in. Estimate for work and materials is approx. \$12k. Brad Lind will order and complete the project. A motion was made by Supervisor Riese, second by Supervisor Smith. 3-0.

## 14. Old Business

- a. **Property Maintenance-** Clerk Smith shared knowledge that the town does not have an ordinance for lawn mowing and no letter was sent to 212 Lincoln St. The County has no such ordinance and the state statutes do not indicate anything either except noxious weeds on vacant property. Discussion was had regarding creating an ordinance, policing it, potential citations, etc. Chairman Stuebs will contact Zoning and see if they have insight, no other decision was made at this time.

- b. **ARPA Funds-** Clerk Smith suggested using ARPA money for the Aspen Ave project to reduce the total loan amount the town would borrow to complete the bridge. It is unclear at this time if doing so would create more gray area in reporting with the state annually; however, not having to pay interest on \$100k seems beneficial to the town. WTA will be consulted on the matter.

**15. Public comments from attendees**

- a. Steve Anderson inquired about a UTV accident on Apache Ave in the last month. It was confirmed. It is concerning that a major accident happened on a town road that is closed to ATV/UTV traffic. Substantial discussion was had on the issue.

**16. Adjournment**

There being no other business to conduct, a motion to adjourn was made by Supervisor Riese/second by Supervisor Smith. Meeting adjourned at 8:16pm.

Respectfully submitted,

*Amy Smith*  
Amy L. Smith, Clerk