



**MINUTES FROM MONTHLY BOARD MEETING
POY SIPPI FIRE DEPARTMENT- TUSTIN STATION
TUESDAY, MAY 7, 2024**

1. Call to Order

The meeting was called to order at 6:30pm by Chairman Stuebs.

2. Pledge of Allegiance

3. Roll Call / Verification of public notice of meeting

Present: Chairman Mark Stuebs, Supervisors Randy Riese, Clerk Amy Smith and Treasurer Beth Buchholtz.
Audience: Eric Smith, Kevin Lipke, Don Dretske and Steve Anderson, Chuck Brewer, Cheryl Tavernia and Gloria Kmiec.

Chairman noted and shared the unexpected news of Supervisor Delmar Behm's passing (5/6/24).

4. Approval of items on the agenda

The agenda was approved, as posted with a motion made by Supervisor Riese and second by Chairman Stuebs.

5. Approval of April 16, 2024 regular board meeting

A motion was made by Supervisor Riese/second Chairman Stuebs to approve the minutes. Motion carried 2-0.

6. Treasurer's report

The April treasurer's report was given. There were four credits in April in the amount of \$35,278.14 and sixteen debits totaling \$12,415.46, with an ending balance \$185,806.39 per the bank statement.

As of 4/30/2024, the Supersaver account has a balance of \$112,983.47 reflecting \$162.33 of interest in April. Supervisor Riese made a motion to accept the treasurer's report, Chairman Stuebs second; motion carried 2-0.

7. Approval of bills presented for payment

Clerk Smith read the list of bills due for May, reflecting \$63,832.76 being disbursed. A motion was made by Supervisor Riese/second Chairman Stuebs to approve paying the bills. Motion carried 2-0.

8. Board Reports

- a. Radtke's has put the pier in for the season and is in the process of getting a bid together for the board to consider improving the underwater approach for loading and unloading boats.
- b. Construction on County Road H is starting Monday, May 13, 2024 from the county line here in Tustin to State Road 49 north of Poy Sippi. The road will be pulverized, repair bridge abutments, replace culverts and then pave. The project is expected to last five weeks.
- c. Aspen Ave was not selected in the TRIS program for spring 2024. The board will reapply in the fall of 2024 and/or next application period.

9. Clerk Report

None.

10. Correspondence

- a. **Sign WBFD contract for 2024-25:** The board signed the contract to be mailed with their annual check along with a request for financials from previous year.
- b. **BCPL Email, loan application request form:** Clerk Smith information regarding securing a loan for the Aspen Ave project and indicated a timeline for when to apply along with noting an interest rate of 6%.

11. County Supervisor

None.

12. Organization Reports

None.

13. New Business

- a. **Approve resolution 2024-01, Amend the Budget:** Clerk Smith read the drafted resolution to amend the budget and allocate funds appropriately. Supervisor Riese made a motion to approve and Chairman Stuebs second. Motion carried 2-0. Resolution signed.
- b. **Sign updated Emergency Plan for Election Days:** Clerk Smith addressed the changes to the plan as the town will be receiving new software to run in future elections and noted contact information for troubleshooting, etc. Supervisor Riese made a motion to approve the plan, Chairman Stuebs second. Motion carried 2-0. Plan signed.

14. Old Business

15. Public comments from attendees

16. Adjournment

There being no other business to conduct, a motion to adjourn was made by Supervisor Riese/second by Chairman Stuebs. Meeting adjourned at 7:04pm.

Respectfully submitted,

Amy Smith
Amy L. Smith, Clerk